



केन्द्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवाकर, नागपुर – II आयुक्त का कार्यालय  
तेलंगखेड़ी रोड, सिविल लाईन्स, पो.बा.सं. 81 : नागपुर – 440 001

C.No.IV(16)30-24/Tech/2015/ NGP-II/

Nagpur, Dtd. 07/02/2017

### Trade Notice No. 03/2017/NGP-II

**Date : 07 /02/2017.**

Subject: Communication to the Central Excise/Service Tax taxpayers on migration to GST.

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Dear, Central Excise/Service Tax Taxpayers,

1. We thank you for your duty/tax payments which have contributed to Nation Building. As you are aware, roll out of Goods and Service Tax (GST) is scheduled from 01.04.2017. The taxes of Central Excise and Service Tax would be subsumed in the GST. As a Central Excise/Service tax taxpayer you need to take certain action to migrate to GST regime.
2. In case you are also registered with State Commercial Taxes Deptt. (VAT/Luxury Tax/Entry Tax/ Entertainment Tax etc.), you may have already initiated this process of migration and no further action suggested below would be applicable to you.
3. In order to migrate to GST, you need to have a provisional ID and password. These details you can obtain by logging into ACES portal ([www.aces.gov.in](http://www.aces.gov.in)). These details are being obtained from GSTN and you may periodically log in to see your status.
4. You are required to use the provisional ID and password to log into GSTN portal ([www.gst.gov.in](http://www.gst.gov.in)) to fill up the required details and upload the supporting documents. After you provide the requisite details, an ARN (Application Reference Number) would be communicated to you by GSTN. **Once you have the ARN, you would migrate to GST on the scheduled GST roll out date with issue of Provisional Certificate.**
5. In case of any difficulty or query, please contact the following **Nodal Officers** who will give appropriate guidance and assistance in smooth migration to GST:-

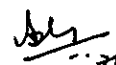
S. No.	Nodal Officer	Jurisdiction of Taxpayers
1	Deputy/Assistant Commissioner, Division – City - I, Nagpur – II Commissionerate, <b>Address :</b> Central Excise Building, Telengkhedi Road, Nagpur – 440 001. <b>Phone No.:</b> 0712-2549636	Division – City – I, Nagpur, Nagpur – II Commissionerate
2	Deputy/Assistant Commissioner, Division – City - II, Nagpur – II Commissionerate, <b>Address :</b> Central Excise Building, Telengkhedi Road, Nagpur – 440 001. <b>Phone No.:</b> 0712-2549669	Division – City – II, Nagpur, Nagpur – II Commissionerate
3	Deputy/Assistant Commissioner, Division – Kalmeshwar, Nagpur – II Commissionerate, <b>Address :</b> Central Excise Building, Telengkhedi Road, Nagpur – 440 001. <b>Phone No.:</b> 0712-2459637	Division – Kalmeshwar, Nagpur, Nagpur – II Commissionerate

4	Deputy/Assistant Commissioner, Division – Kamptee, Nagpur – II Commissionerate, <b>Address</b> : Central Excise Building, Telengkhedi Road, Nagpur – 440 001. <b>Phone No.:</b> 0712-2549656	Division – Kamptee, Nagpur, Nagpur – II Commissionerate
5	Deputy/Assistant Commissioner, Division – Bhandara, Nagpur – II Commissionerate, <b>Address</b> : Sant Tukdoji Ward, Petkar Building, Bhandara – 441 904. . <b>Phone No.:</b> 07184-258157	Division – Bhandara, Nagpur – II Commissionerate

6. The following **Help Material** has been placed on the Departmental Website [www.cenexcisenagpur.nic.in](http://www.cenexcisenagpur.nic.in) which may be downloaded at your convenience.

- (i) Step by step guide for gst enrolment (558 KB)
- (ii) Power Point Guide 1 (1.71 MB)
- (iii) Power Point Guide 2 (5.21 MB)

7. Dedicated **GST Migration Seva Kendras** have also been set up in the Office of each Nodal officer which will be a one stop solution for all Central Excise/Service<sup>tax</sup> assessees to complete their migration process including online filling up all relevant details in [www.gst.gov.in](http://www.gst.gov.in) apart from scanning/uploading relevant documents. All assessees are encouraged to make wide use of this facility.


  
(Ashish Chandan)  
Commissioner

F. No. IV(16)30-01/Tech/2017/NGP-II/

Nagpur, 07 / 02/2017

Copy to :

1. Chief Commissioner, Customs & Central Excise, Nagpur Zone, Nagpur.
2. Commissioner (Appeals), Central Excise & Customs, Nagpur.
3. All Dy./Asstt. Commissioners, Central Excise & Customs, Nagpur – Nagpur - II.
4. All Dy./Asstt. Commissioners, Hqrs. Nagpur – II Commissionerate.
5. Assistant Commissioner (Systems), Central Excise & Customs, Nagpur – II Commissionerate for uploading the same on official website.
6. All Trade Associations/Chamber of Commerce.
7. Member, Regional Advisory Committee of Organized Sector and Small Scale Sector.
8. Member, Public Grievances Redressal Committee.

  
(Umesh Rathod)  
Assistant Commissioner (Tech)